



Branch Strategic Grants

Application Information

Funds are available for Branches during National Science & Engineering Week (NSEW), totaling £3000. Branches are permitted to apply for up to £400 if they meet the grant criteria.

The Association does not expect Branches to meet all of the headings but will expect them to meet the essential criteria and conditions of the grant. However the British Science Association will particularly favour applications from Branches where grant applications meet essential as well as desirable criteria.

Branches in receipt of start-up funds are eligible to apply but need to provide extra information on their application detailing why they need additional funds.

Grant Criteria

Key

(E) Essential

(D) Desirable

- Branches over a year old must have submitted four consecutive quarterly reports to date. New Branches must have submitted at least one quarterly report. (E)
- Applications will exclude branches with balances over £3000. However exceptions will be made if branches can demonstrate that the funds have been allocated to prior/future activity costs. Branches need to provide a budget breakdown where these cost are allocated and when they will be used.
- In order for branches to qualify, applications must demonstrate, or contribute to the British Science Association's two over-riding aims:
 - To promote openness about science in society: between the public, policy-makers and other decision-makers, and the scientific and business community (E)
 - To engage and inspire adults and young people directly with science and technology, and their implications. (E)
- Branches must demonstrate applications also contribute to the principal programmes of the British Science Association. Proposed branch events must fall between NSEW 11-20 March 2011.
 - Science in Society (broadly defined) (D)
 - National Science & Engineering Week (E)
- National Science & Engineering Week events should be themed in line with the national theme of 'our world in motion'. (E)

- Events should aim to increase local media interest in NSEW, either by dealing with issues that are of interest to the local community or have some other element of “newsworthiness”. (E)
- Branches should liaise with their Regional Officer to ensure suitable press and publicity is generated for the NSEW event (E)
- Applications should be in line with British Science Association strategic objectives:
 - Promote open discussion on science and society issues (E)
 - Provide opportunities for involvement in scientific activities (E)
 - Ensure the British Science Association is the partner organisation ‘of choice’ (E)
 - Increase membership of the British Science Association (D)
 - Broaden participation (D)
 - Increase the sustainability of the Branch (D)
- The event must be registered on the online programme before National Science & Engineering Week. You will need to register as an organiser first if you have not already done so. These can both be done at www.nsew.org.uk (E)
- An evaluation report of the event must be returned to the British Science Association and evaluation forms must be distributed to the attendees of the event and returned to the British Science Association. Details of both of these will be sent if your grant application is successful. (E)
- National Science & Engineering Week and the British Science Association must be correctly acknowledged in any press releases sent out. (E)
- The National Science & Engineering Week logo must be used on any marketing materials produced. The logo must abide with our design guidelines. (E)
- The British Science Association reserves the right to disseminate any appropriate materials at the event.

What kind of activity costs can be funded through these grants?

The following will be funded

- Reasonable and modest speaker expenses (alcohol is not permitted as an expense claim)
- Branches can apply for the regular administrative costs of maintaining a Branch programme: postage, photocopying, printing, travel, venue and equipment hire and so forth
- Special project costs such as transport, printing, publicity, catering etc.
- In certain circumstances, funds may be awarded to a branch to provide expenses or pay someone to undertake a particular project/administrative task.